DEPARTMENT OF THE ARMY
HEADQUARTERS, U. S. ARMY EUROPE REGIONAL MEDICAL COMMAND
CMR 442
APO AE 09042

REPLY TO
ATTENTION OF:

MCEU-FHP   9 JUN 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: ERMC Command Policy Letter 33, Individual Medical Readiness Immunization Documentation Procedures

1. References:

    a. Army Regulation 40-66, Medical Record Administration and Health Care Documentation, dated 10 March 2003.
    b. ALARACT Message 129/02, dated 26 November 2002, Subject: Use of the MEDPROS and MOBLAS.

2. IAW reference b., "Headquarters, Department of the Army (HQDA), US Army Forces Command (FORSCOM), US Army Medical Command, Army National Guard Bureau and US Army Reserve Command have designated MEDPROS as the database of record (DBOR) for the input of all medical/dental readiness data".

3. IAW reference a., the use of SF 601 for Active Component, US Army Reserve, and National Guard soldiers, has been replaced by the DD Form 2766. Completed SF 601 forms are to remain in the permanent health record as historical records. Immunizations will continue to be documented on the individual soldier's Public Health Form 731, International Certificate of Vaccination.

4. IAW reference a, paragraph 5-13 d (10) (d), the DD Form 2766 shall be used to transcribe immunization information by hand only when data entry into MEDPROS is not available. When immunization data can be documented in MEDPROS, the individual immunization data report will be printed out and affixed to the fastener in the folder. This printout must be updated and reprinted each time an immunization is given and will supercede previously printed one. Discard previously printed immunization printouts and replace with updated copy. The current page must reflect the complete immunization profile for that soldier.

5. In field or other austere environments, where data entry to MEDPROS is not available, document all immunizations given on the DD Form 2766 by hand in the appropriate block(s). Retain the current immunization printout until updates can be inputted in to MEDPROS and a new printout can be produced.

6. Conclusion: The changes in immunization documentation addressed above are being made to support the Army wide initiative to use one database of record for medical/dental readiness data

and to maximize the use of automated systems ILO hand transcribed documentation in medical records.

ELDER GRANGER
Brigadier General, USA
Commanding

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